

Assessment Center Evaluation Form


The following form is for the Assessment Center Empanelment with Quality assurance process, under which the Assessment Centers' are evaluated against the required requirements. The Empanelment focuses on learning, self-development and encourages the Assessment Center to pursue continual excellence. The process involves guarding the Assessment Centers as per their adherence to the laid down assessment Center evaluation guidelines digitally and physically.

Assessment Center Details		
	To be filled by Assessment Center	To be filled by Evaluator
Name of Assessment Center Provider	Orient Management Consulting & Training Sole Proprietorship LLC	✓
Assessment Center Name	OrientMCT	✓
Type of Assessment Center, please specify from below options: (1) TP Owned (2) Proprietorship (3) Outsourced (4) Franchised	TP Owned	✓
Website (if any)	http://www.orientmct.com	✓
Social Media Link (if any)	https://www.linkedin.com/company/orientmct/?viewAsMember=true	✓
Availability of Security/ Security Guards at the Center? Please specify - Yes/ No	Yes	
Availability of Biometric Attendance System	We can facilitate if required	✓
Proximity of Center to Public Transport System, please specify from below options: (1) 0 - 3 Km (2) 3.1 - 5 Km (3) 5.1 - 10 Km (4) More than 10 Km	1) 0-3 Km	✓
Name of Nearest Bus/Metro/Railway Station	Bus Stop - YAN YAFUR	✓
Building Status, please specify from below options:		
1. Stand Alone Building	No	✓
2. Industrial/Commercial Building	2. Industrial/Commercial Building	✓
3. Educational Institute/Residential Building	No	✓
Type of Construction of Building, please specify from the below options: (1) Pre fabricated (2) Not pre fabricated	(1) Pre fabricated	✓
Is the Assessment Center well plastered, colored distempered/whitewashed, please specify - Yes/ No	Yes	✓

Assessment Center walls and roof made of Tin / Bamboo sheets, please specify Yes/ No	No	
Center Floor is cemented and furnished, please specify - Yes/ No	Yes	✓
Center Floor is tiled, please specify - Yes/ No	Yes	✓
Front Face of the Building, please specify from the below options:		
1. Glass and aluminium sliding window	No	✓
2. Glass Cover	No	✓
3. Reinforced Cement Concrete (RCC)	3. Reinforced Cement Concrete (RCC)	✓
4. Others		
Approach Road to the Center (Please write the approximate width of the Road approaching the Center Entrance)	4 meters	✓
Is the Center easily accessible, please specify - Yes/ No	Yes	✓
Availability of Internet, please specify from below options:		
1. Speed of 1 MBPS and above	1. Speed of 1 MBPS and above	✓
2. Speed of Less Than 1 MBPS & Greater Than 512 KBPS		Not Applicable
3. Speed of Less Than 512 KBPS		Not Applicable
4. Internet not Available		Not Applicable
Adequate Power Backup (UPS/ GenSet/Inverter) Please specify - Yes/ No	Yes	✓
Contact Details		
SPOC Name	Ruchi Mehra	✓
SPOC Mobile	971 50 2118208	✓
SPOC Alternate Number	971 55 2962208	✓
SPOC Email ID	ruchi@orientmct.com	✓
Name of Center Principal/ Director	Nassir Ahamed	✓
Contact Number of Center Principal/ Director	971 50 7986655	✓
Email Address of Center Principal/ Director	nassir@orientmct.com	✓
Commendations and International Affiliations		
Affiliation Name	Highfield, STI, IOSH, ASHI	✓
Type of Affiliation, please specify from below options: (1) National (2) International	International	✓
Center Address		
Country	United Arab Emirates	✓
Province/State	Abu Dhabi	✓
City/Area	Labotel Workers Village	✓
Landmark	China Camp	✓
Address Lane 1	F2C3-1 & F2C3-6, Workers Residential City2, Mafrag	✓
Pin Code / ZIP Code	108898	✓

Center Area Details		
Total Assessment Center Area (Sq.M / Sq.Ft) (The Total Center Area should be a sum of Total Theoretical Lab Area, Total Lab Area, and other Center Areas)	105 Sq. M	✓
Theoretical Lab Area (Sq.M / Sq.Ft)	35 Sq. M	✓
Computer Lab Area (Sq.M / Sq.Ft)	35 Sq. M	✓
Is the entire Center situated at Ground Floor?	Yes	✓
Other Details		
Availability of Air Conditioning	Yes	✓
Availability of CCTV Camera with Recording Facility, please specify - Yes/ No	Yes	✓
Number of Computer Labs available	1	✓
Availability of Theory lab devices (Specify the device and No of computers/Tablets/Laptops)	15 Laptops	✓
Availability of Practical lab devices ((Specify the device and No of Tablets available)	2 Tablets	✓
Reception Area availability	1	✓
Registration PC/Laptop	1	✓
Camera for validation of the candidates attached to the registration PC	1	✓
Availability of Printer	1	✓
Waiting Area for candidates while validation process	1	✓
Availability of TV	2	✓
Marketing material - Availability of Branding collateral alined as per QCC/UAC guidelines	Yes	✓
Availability of Dustbin in the Room, please specify - Yes/ No	Yes	✓
Facilities		
	To be filled by Assessment Center	To be filled by Evaluator
Differently Abled Friendly Details		
Availability of Ramps at the entrance of the Center, please specify - Yes/ No	Yes	✓
Availability of Lifts in case the Center is extended to other floors(besides ground floor), please specify - Yes/ No	NA	✓
Hygiene and Sanitation		
Availability of a Dedicated Housekeeping Staff, please specify - Yes/ No	Yes	✓
Washroom is Clean and Hygienic, please specify - Yes/ No	Yes	✓
Availability of Daily inspection card/ checklist in the Washroom, please specify - Yes/ No	Yes	✓
Availability of Safe Drinking Water, please specify from below options: (1) Reverse Osmosis (2) Water Purifier (3) Packaged Drinking Water Dispenser (4) None	(3) Packaged Drinking Water Dispenser	✓

Center Staff Details		
	To be filled by Assessment Center	To be filled by Evaluator
Availability of Following Staff:		
1.Receptionist / Front Office Coordinator - Yes/No	Yes	✓
2.Counselor - Yes/No	Yes	✓
3.Administration Officer - Yes/No	Yes	✓
4.IT Coordinator - Yes/No	Yes	✓
Kindly add rows to provide above Information for additional Staff		
Job Role Details		
	To be filled by Assessment Center	To be filled by Evaluator
	Job Role	
Skill Sector 1	Water Tank Cleaning/Public Health	✓
Job Role 1	Water Tanks Cleaner (Public Drinking Water Tanks)	✓
Laboratory Details		
	To be filled by Assessment Center	To be filled by Evaluator
	Lab 1	
Laboratory Title	Water Tank Cleaner	✓
Availability of Internet	Yes	✓
Availability Of Air Conditioner, please specify - Yes/ No	Yes	✓
Carpet Area (In Sq.Ft)	35 Sq. M	✓
Availability of Dustbin in the Lab, please specify - Yes/ No	Yes	✓
Contact of Fire Brigade, Ambulance , Hospital Emergency Numbers displayed in the Lab, please specify - Yes/ No	Yes	✓
Kindly add rows to provide above Information for additional Labs		
Medical & Safety		
Availability of Fire Fighting Equipment	Yes	✓
Specify the type of Fire Extinguisher	CO2, ABC Dry Powder	✓
Fire Fighting hose Pipe Yes/No	Yes	✓
Is the First Aid kit wall mounted at the Center, please specify Yes/ No	Yes	✓
Contact of Fire Brigade , Ambulance, Hospital, Emergency Numbers displayed in the Reception Area, please specify Yes/ No	Yes	✓

Assessor(s)' Details		
	To be filled by Assessment Center	To be filled by Evaluator
Availability of Trained Staff as Per Occupation - Yes/No	Yes	✓
Name	Asad Ayaz	✓
Sector	Training & Assessment	✓
Jobrole	HSE Trainer	✓
Education Background	Neobsh IGC	✓
Total Years of Experience	10 Years	✓
Out of Total Experience, Sector related experience (in yrs)	5 Years	✓
Out of Total Experience, Teaching Industry experience (in yrs)	5 Years	✓
Email	asa@orientmct.com	✓
Mobile Number	971 52 6404065	✓
Assessor's 'CV' Submission	Yes	✓
To be Filled by Evaluator		
Recommended	Yes	
Provisional	Not Applicable	
Not Recommended	Not Applicable	
Reinspection Yes/No	No	If Yes, Provide Date of Inspection : N/A
Remarks : The assessment center is equipped with essential physical facilities and meets the required standards for functionality and accessibility	Evaluation Date:	17/03/2025
	Evaluator Name:	J.NAGARAJU
	Evaluator Designation:	Center Evaluator / Technical Executive
	Evaluator Signature	

ANNEXURE - 1

ORIENT MCT CENTER PICTURES

Sl. No.1	Reception/Waiting Area Pictures	
Image:1		Image:2 
Sl. No.2	Computer Lab Area Pictures	
Image:1		Image:2 
Sl. No.3	Practical Lab Area Pictures	
Image:1		Image:2 



Abu Dhabi Unified Licence
رخصة أبوظبي الموحدة

Licence Details		تفاصيل الرخصة	
Licence Type	Business	نوع الرخصة	تجارية
Licence Category	Normal	فئة الرخصة	عادية
Economic Licence No.	CN-1488809	رقم الرخصة الاقتصادية	
Unified Registration No.	101-2021-100004187	رقم التسجيل الموحد	
Customs No.		الرقم الجمركي	
ADCCI No	313432	رقم عضوية الغرفة	
MOHRE Establishment Card No.	775507	بطاقة المنشأة - وزارة الموارد البشرية والتوطين	
ICP Establishment Card No.		بطاقة المنشأة - الهيئة الاتحادية للهوية والجنسية	
Establishment Date	14/03/2013	تاريخ التأسيس	
Issuance Date	11/06/2024	تاريخ الإصدار	
Expiry Date	10/07/2025	تاريخ الإنتهاء	
Legal Form	Limited Liability Company - Sole Proprietorship Company	الشكل القانوني	شركة ذات مسؤولية محدودة - شركة الشخص الواحد
Trade Name	ORIENT MANAGEMENT CONSULTING & TRAINING - SOLE PROPRIETORSHIP L.L.C.	الإسم التجاري	الشرق للاستشارات الإدارية والتدريب - شركة الشخص الواحد ذ م م

Ownership and Representatives		الملكية والممثلين	
Representative of	الدور/المنصب Role/Position	الجنسية Nationality	الاسم Name
	مالك Owner	باكستان Pakistan	نعمان ظفر احمد محمود ظفر احمد NAUMAN ZAFAR AHMAD MAHMOOD ZAFAR AHMAD
	مدير Manager	الهند India	ناصر احمد شاهول الحميد NASSIR AHAMED SHAHUL HAMEED

Licenced Activities		الأنشطة المرخصة	
- Quality and Standardization Certificates Issuing Services	7120022	- خدمات إصدار شهادات الجودة والتقييم والمعايرة والتقييس	
- Security and Safety Training	8549019.5	- التدريب في مجال الأمن والسلامة	
- Computer Systems and Software Designing	6201001	- تصميم نظم وبرامج الحاسب الآلي	
- Onshore And Offshore Oil And Gas Fields And Facilities Services	0910018	- خدمات حقول ومنشآت النفط والغاز البرية والبحرية	
- Training of medical staff	8549053	- تدريب الكوادر الطبية	
- Administrative Support Training Services	8550002	- خدمات دعم التدريب الإداري	
- Professional Safety And Health Consultancy	7020018	- استشارات السلامة والصحة المهنية	
- First Aids Training	8549037	- التدريب على الاسعافات الأولية	



للتحقق من الرخصة الاقتصادية، يرجى زيارة خدمة "تحقق" على www.tamm.abudhabi أو خدمة TAHAQAQ على www.tamm.abudhabi للتحقق من الرخصة الاقتصادية



Abu Dhabi Unified Licence رخصة أبوظبي الموحدة

It's not allowed to practice any of the media activities without the previous approval of Ministry of Culture and Youth- Media Regulatory Office

لا يسمح بممارسة الأنشطة الإعلامية الا بعد الحصول على موافقة
وزارة الثقافة والشباب - مكتب تنظيم الاعلام

العنوان	Address
البريد الإلكتروني الرسمي	Official Email
رقم التواصل الرسمي	Official Mobile
العنوان	Address

أبوظبي, شارع إلكترو - ق11a - برج العتيبة - ط7 - مكتب704, شقة, خلف احمد خلف العتيبة



للتحقق من الرخصة الاقتصادية, يرجى زيارة خدمة "تحقق" على www.tamm.abudhabi للتحقق من الرخصة الاقتصادية, يرجى زيارة خدمة "تحقق" على