

Assessment Center Evaluation Form



The following form is for the Assessment Center Empanelment with Quality assurance process, under which the Assessment Centers' are evaluated against the required requirements. The Empanelment focuses on learning, self-development and encourages the Assessment Center to pursue continual excellence. The process involves garding the Assessment Centers as per their adherence to the laid down assessment Center evaluation guidelines digitally and physically.

Assessment Center Details		
	To be filled by Assessment Center	To be filled by Evaluator
lame of Assessment Center Provider	Abu Dhabi Vocational Education and Training Institute	✓
Assessment Center Name	ADVETI assessment center	✓
Type of Assessment Center, please specify from below options: 1) TP Owned) (2) Proprietorship (3) Outsourced (4) Franchised	1	✓
Nebsite (if any)	https://www.adveti.ac.ae/	✓
Social Media Link (if any)	https://www.instagram.com/adveti_abudhabi/	✓
Availability of Security/ Security Guards at the Center? Please specify - Yes/ No	Yes	✓
Availability of Biometric Attendance System	No	✓
Proximity of Center to Public Transport System, please specify from below options: 1) 0 - 3 Km (2) 3.1 - 5 Km (3) 5.1 - 10 Km (4) More than 10 Km	3	✓
Name of Nearest Bus/Metro/Railway Station	Shahama	✓
Building Status, please specify from below options:	·	
Stand Alone Building	Yes	✓
2. Industrial/Commercial Building	No	✓
B. Educational Institute/Residential Building	Yes	✓
Type of Construction of Building, please specify from the below options: 1) Pre fabricated (2) Not pre fabricated	Not Pre-Fab	✓
s the Assessment Center well plastered, colored distempered/whitewashed, please specify - Yes/ No	Yes	✓

Vest	Assessment Center walls and roof made of Tin / Bamboo sheets, please specify Yes/ No	Sandwich panel-Roof	✓
Front Sace of the Building, please specify from the below options:		Yes	✓
Like and aluminium sliding window Yes	Center Floor is tiled, please specify - Yes/ No	No	✓
2. Glass Cover	Front Face of the Building, please specify from the below options:		
A. Cothers		Yes	✓
A Uniters A Content Principal / Director	2. Glass Cover	Yes	✓
Approach Road to the Center (Please write the approximate width of the Road approaching the Center Entrance) Is the Center easily accessible, please specify - Yes/ No Availability of Internet, please specify from below options: 1. Speed of I MBPS and above 2. Speed of Iss Than I MBPS & Greater Than 512 KBPS Not Applicable 3. Speed of Iss Than I LMPS & Greater Than 512 KBPS Not Applicable 4. Internet not Available 4. Internet not Available Adequate Power Backup (UPS/ GenSet/Inverter) Please specify - Yes/ No Adequate Power Backup (UPS/ GenSet/Inverter) Please specify - Yes/ No Contact Obtains SPOC Mobile SPOC Mobile SPOC Alternate Number SPOC Alternate Number SPOC Alternate Number SPOC Center Principal/ Director Contact Pumber of Center Principal/ Director Contact Number of Center Principal/ Director Contact Number Affiliation Name Affiliation Name Affiliation please specify from below options: (1) National (Qualification center (NOC) A Commendations and International Affiliation Affiliation, please specify from below options: (1) National (Qualification center (NOC) A Contract Mumber A United Arab Emirate Province/State A United Arab Emirates A United Ara	3. Reinforced Cement Concrete (RCC)	Yes	✓
is the Center easily accessible, please specify - Yes/ No Availability of Internet, please specify from below options: 1. Speed of I Mess Than 11 MBPS & Greater Than 512 KBPS 2. Speed of Less Than 11 MBPS & Greater Than 512 KBPS 3. Speed of Less Than 12 KBPS 4. Internet not Available Adequate Power Backup (UPS/ GenSet/Inverter) Please specify - Yes/ No Contact Details POC Name Dr. Ghassan Frache SPOC Mobile Dr. Ghassan Frache SPOC Mobile SPOC Alternate Number SPOC Mobile Dr. Maktoum Rashed Al Kaabi SPOC Alternate Number SPOC Email ID Name of Center Principal/ Director Dr. Maktoum Rashed Al Kaabi Contact Number of Center Principal/ Director Dr. Maktoum Rashed Al Kaabi Contact Number of Center Principal/ Director Dr. Maktoum Rashed Al Kaabi Contact Number of Center Principal/ Director Maktoum alkaabilibactivet group as Commendations and International Affiliations Affiliation Name National Qualification center (NQC) Type of Affiliation, Please specify from below options: (1) National (2) International Center Address Country Dr. Add Emirates Abu Dhabi Country Address Lane 1 Address Lane 4 Address Lane 1 Address La	4. Others		
Availability of Internet, please specify from below options: 1. Speed of I MBPS and above Yes ✓	Approach Road to the Center (Please write the approximate width of the Road approaching the Center Entrance)	2 lane	✓
1. Speed of 1 MBPS and above 2. Speed of Less Than 1 MBPS & Greater Than 512 KBPS Not Applicable 3. Speed of Less Than 1 MBPS & Greater Than 512 KBPS Not Applicable 4. Internet not Available 4. Internet not Available Adequate Power Backup (UPS/ GenSet/Inverter) Please specify - Yes/ No No ✓ Contact Details SPOC Name Dr. Ghassan Frache ✓ SPOC Mable 561882354 ✓ SPOC Alternate Number SPOC Alternate Number SPOC Alternate Number SPOC Center Principal/ Director Dr. Maktoum Rashed Al Kaabi ✓ Contact Number of Center Principal/ Director Dr. Maktoum Rashed Al Kaabi ✓ Contact Number of Center Principal/ Director Dr. Maktoum Alkaabi@actvet.gov.ae ✓ Contact Number of Center Principal/ Director Dr. Maktoum Rashed Al Kaabi ✓ Contact Number of Center Principal/ Director Dr. Maktoum Rashed Al Kaabi ✓ Contact Number of Center Principal/ Director Dr. Maktoum Rashed Al Kaabi ✓ Contact Number of Center Principal/ Director Dr. Maktoum Alkaabi@actvet.gov.ae ✓ Contact Number of Center Principal (Director Dr. Maktoum Alkaabi@actvet.gov.ae ✓ Contact Number of Center Principal (Director Dr. Maktoum Alkaabi@actvet.gov.ae ✓ Contact Number of Center Principal (Director Dr. Maktoum Alkaabi@actvet.gov.ae ✓ Contact Number of Center Principal (Director Dr. Maktoum Alkaabi@actvet.gov.ae ✓ Contact Number of Center Principal (Director Dr. Maktoum Alkaabi@actvet.gov.ae ✓ Contact Number of Center Principal (Director Dr. Maktoum Alkaabi@actvet.gov.ae ✓ Contact Number of Center Principal (Director Dr. Maktoum Rashed Al Kaabi ✓ Contact Number of Center Principal (Director Dr. Maktoum Rashed Al Kaabi ✓ Contact Number of Center Principal (Director Dr. Maktoum Rashed Al Kaabi ✓ Contact Number of Center Principal (Director Dr. Maktoum Rashed Al Kaabi ✓ Contact Number of Center Principal (Director Dr. Maktoum Rashed Al Kaabi ✓ Contact Number of Center Principal (Director Dr. Maktoum Rashed Al Kaabi ✓ Contact Number of Center Principal (Director Dr. Maktoum Rashed Al Kaabi ✓ Contact Number of Center	Is the Center easily accessible, please specify - Yes/ No	Yes	✓
2. Speed of Less Than 11 MBPS & Greater Than 512 KBPS Not Applicable 3. Speed of Less Than 1512 KBPS Not Applicable 4. Internet not Available 4. Internet not Available 4. Internet not Available 4. Internet not Available 4. On No	Availability of Internet, please specify from below options:		
3. Speed of Less Than 512 KBPS 4. Internet not Available Adequate Power Backup (UPS/ GenSet/Inverter) Please specify - Yes/ No Adequate Power Backup (UPS/ GenSet/Inverter) Please specify - Yes/ No N	1. Speed of 1 MBPS and above	Yes	✓
4. Internet not Available Adequate Power Backup (UPS/ GenSet/Inverter) Please specify - Yes/ No Contact Details SPOC Name Dr. Ghassan Frache SPOC Mobile SPOC Mobile SPOC Alternate Number SPOC Edit ID Name of Center Principal/ Director Contact Principal/ Director Contact Principal/ Director Commendations and International Affiliations Affiliation Name Trigot of Affiliation, please specify from below options: (1) National (2) International Context Number Country United Arab Emirates Abu Dhabi V Address Lane 1 Al Shahama Al Shahama Al Shahama Address Lane 1 And Contact Number Security	2. Speed of Less Than 1 MBPS & Greater Than 512 KBPS		Not Applicable
Adequate Power Backup (UPS/ GenSet/Inverter) Please specify - Yes/ No Contact Details SPOC Name SPOC Mobile SPOC Alternate Number SPOC Alternate Number SPOC Email ID Name of Center Principal/ Director Contact Number of Center Principal Principal Altitude of Center Principal Principal Contact Number of Center Principal Principal Altitude of Center Principal Principal Contact Number of Center Principal Principal Altitude of Center Principal Principal Center Address Center Principal P	3. Speed of Less Than 512 KBPS		Not Applicable
Contact Details SPOC Name Dr. Ghassan Frache SPOC Mobile Soltemate Number SPOC Alternate Number SPOC Enternate Number Name of Center Principal/ Director Contact Number of Center Principal/ Director Contact Number of Center Principal/ Director Email Address Sepecify from below options: (1) National Qualification center (NQC) **Type of Affiliation, please specify from below options: (1) National (2) International **Center Address** Country United Arab Emirates **Center Address* Country Abu Dhabi **City/Area Al Shahama **Cayed Military City **Address Lane 1 **Address La	4. Internet not Available		Not Applicable
SPOC Name Dr. Ghassan Frache SPOC Mobile Sola Razasa A Spoc Mobile Sola Razasa A Spoc Member Spoc Member Spoc Member Spoc Member Spoc Member Spoc Member Spoc Member Spoc Member Spoc Member Spoc M	Adequate Power Backup (UPS/ GenSet/Inverter) Please specify - Yes/ No	No	✓
SPOC Mobile SPOC Alternate Number SPOC Alternate Number SPOC Email ID SPOC Enter Principal/ Director Sens Id Sens	Contact Details		
SPOC Alternate Number SPOC Email ID SPOC Email ID SPOC Email ID SPOC Enter Principal/ Director Contact Number of Center Principal/ Director Contact Number of Center Principal/ Director Email Address of Center Principal/ Director Commendations and International Affiliations Affiliation, please specify from below options: (1) National (2) International Country Province/State Abu Dhabi City/Area Landmark Address Lane 1 Address Lane 1 Space Affiliation, Center Principal/ Director Dr. Maktoum Rashed Al Kaabi Abu Dhabi Abu Dhabi Address Lane 1 Space Address Address Abu Dhabi Address Lane 1 Space Address Address Abu Dhabi Address Lane 1 Address Lane 1	SPOC Name	Dr. Ghassan Frache	✓
SPOC Email ID Name of Center Principal/ Director Contact Number of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center (NQC) Address Lane 1 Email Address Jan Ratoum Alsabaina of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center Principal/ Director Email Address Jan Ratoum Alsabaina of Center Principal of Cente	SPOC Mobile	561882354	✓
Name of Center Principal/ Director Contact Number of Center Principal/ Director Email Address of Center Principal/ Director Email Address of Center Principal/ Director Commendations and International Affiliations Affiliation Name National Qualification center (NQC) Type of Affiliation, please specify from below options: (1) National (2) International Center Address Country Province/State Abu Dhabi City/Area Al Shahama City/Area Landmark Address Lane 1 Address Lane 1 And Shahama And Shaham	SPOC Alternate Number		
Contact Number of Center Principal/ Director 561882341 Email Address of Center Principal/ Director Email Address Adfiliations National Qualification center (NQC) V Type of Affiliation, please specify from below options: (1) National (2) International 1 V Center Address Country United Arab Emirates V Province/State Abu Dhabi V City/Area Al Shahama V Landmark Address Lane 1 311 Road V Address Lane 1	SPOC Email ID	ghassan.frache@actvet.gov.ae	✓
Email Address of Center Principal/ Director Commendations and International Affiliations Affiliation Name National Qualification center (NQC) Type of Affiliation, please specify from below options: (1) National (2) International Center Address Country United Arab Emirates Y Province/State Abu Dhabi City/Area Landmark Address Lane 1 Address Lane 1	Name of Center Principal/ Director	Dr. Maktoum Rashed Al Kaabi	✓
Commendations and International Affiliations Affiliation Name Type of Affiliation, please specify from below options: (1) National (2) International Center Address Country Country United Arab Emirates ✓ Province/State Abu Dhabi City/Area Al Shahama ✓ Address Landmark Address Lane 1 Al Shahama ✓ Address Lane 1	Contact Number of Center Principal/ Director	561882341	✓
Affiliation Name Type of Affiliation, please specify from below options: (1) National (2) International Center Address Country Province/State City/Area Landmark Address Lane 1 National Qualification center (NQC) V V V V V V V National Qualification center (NQC) V V V V Addinational Qualification center (NQC) V Addinational Qualificati	Email Address of Center Principal/ Director	maktoum.alkaabi@actvet.gov.ae	✓
Type of Affiliation, please specify from below options: (1) National (2) International Center Address Country Province/State City/Area Landmark Address Lane 1 1 1 V V V V V V V V V V V	Commendations and International Affiliations		
(1) National (2) International Center Address Country Province/State City/Area Landmark Address Lane 1 Landmark Address Lane 1 Landmark Address Lane 1 Landmark Lan	Affiliation Name	National Qualification center (NQC)	✓
Country United Arab Emirates ✓ Province/State Abu Dhabi ✓ City/Area Al Shahama ✓ Landmark Zayed Military City ✓ Address Lane 1 311 Road ✓	Type of Affiliation, please specify from below options: (1) National (2) International	1	✓
Province/State City/Area Landmark Address Lane 1 Abu Dhabi Al Shahama ✓ Al Shahama	Center Address		
City/Area Al Shahama ✓ Landmark Zayed Military City ✓ Address Lane 1 311 Road ✓	Country	United Arab Emirates	✓
Landmark Address Lane 1 Zayed Military City ✓ 311 Road ✓	Province/State	Abu Dhabi	✓
Address Lane 1 311 Road ✓	City/Area	Al Shahama	✓
3111000	Landmark	Zayed Military City	✓
Pin Code / ZIP Code 78617 ✓	Address Lane 1	311 Road	✓
	Pin Code / ZIP Code	78617	✓

Center Area Details		
Total Assessment Center Area (Sq.M / Sq.Ft)	430 Sq. M	√
(The Total Center Area should be a sum of Total Theoretical Lab Area, Total Lab Area, and other Center Areas)	450 Sq. IVI	•
Theoretical Lab Area (Sq.M / Sq.Ft)	8 x 7.3 m= 58 Sq. M	✓
Computer Lab Area (Sq.M / Sq.Ft)	8 x 14.7 m= 118 Sq. M - 2 rooms combined	✓
Is the entire Center situated at Ground Floor?	No	✓
Other Details		
Availability of Air Conditioning	Yes	✓
Availability of CCTV Camera with Recording Facility, please specify - Yes/ No	Yes	✓
Number of Computer Labs available	1	✓
Availability of Theory lab devices (Specify the device and No of computers/Tablets/Laptops)	15 Computers	✓
Availability of Practical lab devices ((Specify the device and No of Tablets available)	3 Tabs	✓
Reception Area availability	Yes	✓
Registration PC/Laptop	Yes	✓
Camera for validation of the candidates attached to the registration PC	Yes	✓
Availability of Printer	Yes	✓
Waiting Area for candidates while validation process	Yes	✓
Availability of TV	Yes	✓
Marketing material - Availability of Branding collateral alined as per QCC/UAC guidelines	Yes	✓
Availability of Dustbin in the Room, please specify - Yes/ No	Yes	✓
Facilities Facilities		
	To be filled by Assessment Center	To be filled by Evaluator
Differently Abled Friendly Details		
Availability of Ramps at the entrance of the Center, please specify - Yes/ No	Yes	✓
Availability of Lifts in case the Center is extended to other floors(besides ground floor), please specify - Yes/ No	No	✓
Hygiene and Sanitation		
Availability of a Dedicated Housekeeping Staff, please specify - Yes/ No	Yes	✓
Washroom is Clean and Hygienic, please specify - Yes/ No	Yes	✓
Availability of Daily inspection card/ checklist in the Washroom, please specify - Yes/ No	Yes	✓
Availability of Safe Drinking Water, please specify from below options: (1) Reverse Osmosis (2) Water Purifier (3) Packaged Drinking Water Dispenser (4) None	3	✓

Center Staff De	tails	
	To be filled by Assessment Center	To be filled by Evaluator
Availability of Following Staff:	·	
Receptionist / Front Office Coordinator - Yes/No	Yes	✓
.Counselor - Yes/No	Yes	✓
3.Administration Officer - Yes/No	Yes	✓
I.IT Coordinator - Yes/No	Yes	✓
indly add rows to provide above Information for additional Staff		
Job Role Deta	ils	
	To be filled by Assessment Center	Table Clied by Each at a
	Job Role	To be filled by Evaluator
ikill Sector 1	Construction, Energy, Electrical Works (Internal Wiring) and	√
	Maintenance	· · · · · · · · · · · · · · · · · · ·
ob Role 1	Asssistant Electrician	✓
ob Role 2	Electrician	✓
ob Role 3	Electrical Technical Supervisor	✓
ob Role 4	Assistant Electrical Engineer	✓
ob Role 5	Electrical Engineer	✓
ob Role 6	Senior Electrical Engineer	✓
(indly add rows to provide above Information for additional Job Roles		
Laboratory De	ails	
	To be filled by Assessment Center	To be filled by Evaluator
	Lab 1	
aboratory Title	warehouse-3	✓
availability of Internet	Yes	✓
wailability Of Air Conditioner, please specify - Yes/ No	Yes	✓
Carpet Area (Sq.M / Sq.Ft)	250 Sq. M	✓
Availability of Dustbin in the Lab, please specify - Yes/ No	Yes	✓
Contact of Fire Brigade, Ambulance , Hospital Emergency Numbers displayed in the Lab, please specify - Yes/ No	Yes	✓
Kindly add rows to provide above Information for additional Labs		

Medical & Safety		
Availability of Fire Fighting Equipment	Yes	✓
Specify the type of Fire Extinguisher	Carbon Dioxide & DCP	✓
Fire Fighting hose Pipe Yes/No	Yes	✓
Is the First Aid kit wall mounted at the Center, please specify Yes/ No	Yes	✓
Contact of Fire Brigade , Ambulance, Hospital, Emergency Numbers displayed in the Reception Area, please specify Yes/ No	Yes	✓
Assessor(s)' Details		
	To be filled by Assessment Center	To be filled by Evaluator
Availability of Trained Staff as Per Occupation - Yes/No	Yes	✓
Name	Essar Abdelkareem/ MOHAMMED KMAIL	✓
Sector	Electrical and Electronic Engineering	✓
Jobrole	Electrical Engineering Assessor	✓
Education Background	Electrical & Electronics Engineering	✓
Total Years of Experience	Essar (15), Mohammed (14)	✓
Out of Total Experience, Sector related experience (in yrs)	Essar (8), Mohammed (7)	✓
Out of Total Experience, Teaching Industry experience (in yrs)	Essar (7), Mohammed (7)	✓
Email	essar.gafar@actvet.gov.ae; mohammed.kmail@actvet.gov.ae	✓
Mobile Number	Essar(971 507517357), Mohammed (+971547967723)	✓
Assessor's 'CV' Submission	Yes	✓
To be Filled by Evaluato	or	
Recommended	Yes	
Provisional	Not Applicable	
Not Recommended	Not Applicable	
Reinspection Yes/No	No	If Yes, Provide Date of Inspection : N/A
Remarks :	Evaluation Date:	20/02/2025
	Evaluator Name:	J.Nagaraju
	Evaluator Designation:	Center Evaluator / Technical Executive
	Evaluator Signature	Quant

ANNEXURE - 1



ADVETI - SHAHAMA CENTER PICTURES

Sl. No.1

Reception/Waiting Area Pictures





Image:2



SI. No.2

Computer Lab Area Pictures

Image:1



Image:2



SI. No.3

Practical Lab Area Pictures

Image:1



Image:2





مؤسسة تدريبية معتمدة Registered Training Provider

معهد أبوظبي للتعليم والتدريب المهني ادفيتي

Abu Dhabi Vocational Education and Training Institute - Registered Training Provider

AD021600231

Registered Training Provider Approved for the period of three years:

مؤسسة تدريبية معتمدة لمدة ثلاث سنوات:

12-May-2022 to 11-May-2025



AD021600231.1

National Qualifications Center

المركز الوطنى للمؤهلات