

Assessment Center Evaluation Form



Overview : UAC has been established with a principle to provide innovative solutions to Government's and Employers across the region to maintain a cadre of highly skilled employees meeting the current market trends. Our aim is to offer skill assessment and certification solutions to enhance the productivity of the existing workforce and facilitate hiring of skill certified workforce from various countries of origin.



The following form is for the Center Empanelment with Quality assurance process, under which the Assessment Center's are evaluated against the required parameters. Empanelment focuses on learning, self-development and encourages the Assessment Center to pursue continual excellence. The process involves UAC evaluation to grade the Assessment Center s as per their adherence to the laid down assessment Center evaluation guidelines digitally and physically. The Center empanelment helps to process effective management and deliver competency based training.

Assessment Center Details			
	To be filled by Assessment Center	To be filled by Inspector	
Name of Assessment Center Provider	Omorphia	<input checked="" type="checkbox"/>	
Assessment Center Name	ABC Training Center	<input checked="" type="checkbox"/>	
Type of Assessment Center , please specify from below options: (1) TP Owned (2) Proprietorship (3) Outsourced (4) Franchised	TP Owned	<input checked="" type="checkbox"/>	
Website (if any)	www.abc.com	<input checked="" type="checkbox"/>	
Social Media Link (if any)	https://www.abc.ae/	<input checked="" type="checkbox"/>	
Availability of Security/ Security Guards at the Center? Please specify - Yes/ No	Yes	<input checked="" type="checkbox"/>	
Availability of Biometric Attendance System	Yes	<input checked="" type="checkbox"/>	
Proximity of Center to Public Transport System, please specify from below options: (1) 0 - 3 Km (2) 3.1 - 5 Km (3) 5.1 - 10 Km (4) More than 10 Km	2	<input checked="" type="checkbox"/>	
Name of Nearest Bus/Metro/Railway Station	ABC-1 Bus station	<input checked="" type="checkbox"/>	
Building Status, please specify from below options:			
1. Stand Alone Building			
2. Industrial/Commercial Building	Yes	<input checked="" type="checkbox"/>	
3. Educational Institute/Residential Building	NA	<input checked="" type="checkbox"/>	
	NA	<input checked="" type="checkbox"/>	
Type of Construction of Building, please specify from the below options:			
(1) Pre fabricated (2) Not pre fabricated	Not Pre Fabricated	<input checked="" type="checkbox"/>	
Is the Assessment Center well plastered, colored distempered/whitewashed, please specify - Yes/ No	Yes	<input checked="" type="checkbox"/>	
Assessment Center walls and roof made of Tin / Bamboo sheets, please specify Yes/ No	No	<input checked="" type="checkbox"/>	
Center Floor is cemented and furnished, please specify - Yes/ No	Yes	<input checked="" type="checkbox"/>	

Center Floor is tiled, please specify - Yes/ No	Yes		✓
Front Face of the Building, please specify from the below options:			
1. Glass and aluminium sliding window			
2. Glass Cover	NA		✓
3. Reinforced Cement Concrete (RCC)	NA		✓
4. Others	Yes		✓
Approach Road to the Center (Please write the approximate width of the Road approaching the Center Entrance)	XYZ 1 - Main Road, GHI - Street, Lane - 2 (30M) Road width		✓
Is the Center easily accessible, please specify - Yes/ No	Yes		✓
Availability of Internet, please specify from below options:			
1. Speed of 1 MBPS and above	5MBPS		✓
2. Speed of Less Than 1 MBPS & Greater Than 512 KBPS	NA		
3. Speed of Less Than 512 KBPS	NA		
4. Internet not Available	NA		
Adequate Power Backup (UPS/ GenSet/Inverter) Please specify - Yes/ No	Yes		
Contact Details			
SPOC Name	Alphabet		✓
SPOC Mobile	971 - 987654321		✓
SPOC Alternate Number	971 - 123456789		✓
SPOC Email ID	alpha@gmail.com		✓
Name of Center Principal/ Director	Gama		✓
Contact Number of Center Principal/ Director	971 - 895623121		✓
Email Address of Center Principal/ Director	capital@gmail.com		✓
Commendations and International Affiliations			
Affiliation Name	Alphabet Education		✓
Type of Affiliation, please specify from below options: (1) National (2) International	International		✓

Center Address			
Country	UAE		✓
Province/State	ABUDHABI		✓
City/Area	Tourist Club Area		✓
Landmark	Electra Park		✓
Address Lane 1	Hamdan Street		
Pin Code / ZIP Code	564213		✓
Center Area Details			
Total Assessment Center Area (Sq.M / Sq.Ft)	2000 Sq.M		✓
(The Total Center Area should be a sum of Total Theoretical Lab Area, Total Lab Area, and other Center Areas)			
Theoretical Lab Area (Sq.M / Sq.Ft)	100 Sq.M		✓
Computer Lab Area (Sq.M / Sq.Ft)	200 Sq.M		✓
Is the entire Center situated at Ground Floor?	Ground and 1st Floor		✓
Other Details			
Availability of Air Conditioning	Yes		✓
Availability of CCTV Camera with Recording Facility, please specify - Yes/ No	Yes		✓
Availability of Dustbin in the Room, please specify - Yes/ No	Yes		✓
Facilities		To be filled by Assessment Center	To be filled by Inspector
Differently Abled Friendly Details			
Availability of Ramps at the entrance of the Center, please specify - Yes/ No	Yes		✓
Availability of Lifts in case the Center is extended to other floors(besides ground floor), please specify - Yes/ No	Yes		✓
Hygiene and Sanitation			
Availability of a Dedicated Housekeeping Staff, please specify - Yes/ No	Yes		✓
Washroom is Clean and Hygienic, please specify - Yes/ No	Yes		✓
Availability of Daily inspection card/ checklist in the Washroom, please specify - Yes/ No	Yes		✓
Availability of Safe Drinking Water, please specify from below options:			
(1) Reverse Osmosis (2) Water Purifier (3) Packaged Drinking Water Dispenser (4) None	Water Purifier		✓

Center Staff Details		
	To be filled by Assessment Center	To be filled by Inspector
Availability of Following Staff:		
1.Receptionist / Front Office Coordinator - Yes/No	Yes	✓
2.Counselor - Yes/No	Yes	✓
3.Administration Officer - Yes/No	Yes	✓
4.IT Coordinator - Yes/No	Yes	✓
Kindly add rows to provide above Information for additional Staff		
Job Role Details		
	To be filled by Assessment Center	To be filled by Inspector
Skill Sector 1	Job Role	
	Beauty & Wellness	✓
Job Role 1	Microblading	✓
Skill Sector 2	Construction	✓
Job Role 1	Shuttering Carpenter	✓
Job Role 2	Block & Plaster Mason	✓
Kindly add rows to provide above Information for additional Job Roles		
Laboratory Details		
	To be filled by Assessment Center	To be filled by Inspector
Laboratory Title	Lab 1	
	Microblading	✓
Availability of Internet	Yes	✓
Availability Of Air Conditioner, please specify - Yes/ No	Yes	✓
Carpet Area (In Sq.Ft)	500Sq.Mtr	✓
Availability of Dustbin in the Lab, please specify - Yes/ No	Yes	✓
Contact of Fire Brigade, Ambulance , Hospital Emergency Numbers displayed in the Lab, please specify - Yes/ No	Yes	✓
Kindly add rows to provide above Information for additional Labs		

Medical & Safety			
Availability of Fire Fighting Equipment	Yes		✓
Specify the type of Fire Extinguisher	A,B,C,D AND E		✓
Fire Fighting hose Pipe Yes/No	Yes		✓
Is the First Aid kit wall mounted at the Center, please specify Yes/ No	Yes		✓
Contact of Fire Brigade , Ambulance, Hospital, Emergency Numbers displayed in the Reception Area, please specify Yes/ No	Yes		✓
Assessor(s)' Details			
	To be filled by Assessment Center		To be filled by Inspector
Availability of Trained Staff as Per Occupation - Yes/No	Yes		✓
Name	Gurjal		✓
Sector	Construction		✓
Jobrole	Shuttering Carpenter		✓
Education Background	Diploma		✓
Total Years of Experience	12Yr 3 Months		✓
Out of Total Experience, Sector related experience (in yrs)	10 Yr 2 Months		✓
Out of Total Experience, Teaching Industry experience (in yrs)	10Yr 2 Months		✓
Email	Gurjal@gmail.com		✓
Mobile Number	971-12321232		✓
To be Filled by UAC Inspector			
Recommended			Recommended
Provisional			—
Not Recommended			—
Reinspection Yes/No			—
Remarks :		If Yes, Provide Date of Inspection :	NO

REMARK: THE CENTER SPECIFICATIONS ARE AS PER THE REQUIRED STANDARDS.
 → INCREASE THE STORAGE OF CCTV HARD DISK CAPACITY FROM 5 TB TO 10 TB

(Signature)
 15/08/23