

Assessment Center Evaluation Form



Overview : UAC has been established with a principle to provide innovative solutions to Government's and Employers across the region to maintain a cadre of highly skilled employees meeting the current market trends. Our aim is to offer skill assessment and certification solutions to enhance the productivity of the existing workforce and facilitate hiring of skill certified workforce from various countries of origin.



The following form is for the Center Empanelment with Quality assurance process, under which the Assessment Center's are evaluated against the required parameters. Empanelment focuses on learning, self-development and encourages the Assessment Center to pursue continual excellence. The process involves UAC evaluation to grade the Assessment Center's as per their adherence to the laid down assessment Center evaluation guidelines digitally and physically. The Center empanelment helps to process effective management and deliver competency based training.

Assessment Center Details

Assessment Center Details		To be filled by Assessment Center	To be filled by Inspector
Name of Assessment Center Provider		Omorphia	
Assessment Center Name		ABC Training Center	
Type of Assessment Center, please specify from below options: (1) TP Owned (2) Proprietorship (3) Outsourced (4) Franchised		TP Owned	
Website (if any)		www.abc.com	
Social Media Link (if any)		https://www.abc.ae/	
Availability of Security/ Security Guards at the Center? Please specify - Yes/ No		Yes	
Availability of Biometric Attendance System		Yes	
Proximity of Center to Public Transport System, please specify from below options: (1) 0 - 3 Km (2) 3.1 - 5 Km (3) 5.1 - 10 Km (4) More than 10 Km		2	
Name of Nearest Bus/Metro/Railway Station		ABC-1 Bus station	
Building Status, please specify from below options:			
1. Stand Alone Building		Yes	
2. Industrial/Commercial Building		NA	
3. Educational Institute/Residential Building		NA	
Type of Construction of Building, please specify from the below options: (1) Pre fabricated (2) Not pre fabricated			
Is the Assessment Center well plastered, colored distempered/whitewashed, please specify - Yes/ No		Not Pre Fabricated	
Assessment Center walls and roof made of Tin / Bamboo sheets, please specify Yes/ No		Yes	
Center Floor is cemented and furnished, please specify - Yes/ No		No	
		Yes	

Center Floor is tiled, please specify - Yes/ No			Yes
Front Face of the Building, please specify from the below options:			
1. Glass and aluminium sliding window			NA
2. Glass Cover			NA
3. Reinforced Cement Concrete (RCC)			Yes
4. Others			NA
Approach Road to the Center (Please write the approximate width of the Road approaching the Center Entrance)			XYZ 1 - Main Road, GHI - Street, Lane - 2 (30M) Road width
Is the Center easily accessible, please specify - Yes/ No			Yes
Availability of Internet, please specify from below options:			
1. Speed of 1 MBPS and above			5MBPS
2. Speed of Less Than 1 MBPS & Greater Than 512 KBPS			NA
3. Speed of Less Than 512 KBPS			NA
4. Internet not Available			NA
Adequate Power Backup (UPS/ GenSet/Inverter) Please specify - Yes/ No			Yes
Contact Details			
SPOC Name			Alphabet
SPOC Mobile			971 - 987654321
SPOC Alternate Number			971 - 123456789
SPOC Email ID			alpha@gmail.com
Name of Center Principal/ Director			Gama
Contact Number of Center Principal/ Director			971 - 895623121
Email Address of Center Principal/ Director			capital@gmail.com
Commendations and International Affiliations			
Affiliation Name			Alphabet Education
Type of Affiliation, please specify from below options: (1) National (2) International			International

Center Address		
Country	UAE	
Province/State	ABUDHABI	
City/Area	Tourist Club Area	
Landmark	Electra Park	
Address Lane 1	Hamdan Street	
Pin Code / ZIP Code	564213	
Center Area Details		
Total Assessment Center Area (Sq.M / Sq.Ft) (The Total Center Area should be a sum of Total Theoretical Lab Area, Total Lab Area, and other Center Areas)	2000 Sq.M	
Theoretical Lab Area (Sq.M / Sq.Ft)	100 Sq.M	
Computer Lab Area (Sq.M / Sq.Ft)	200 Sq.M	
Is the entire Center situated at Ground Floor?	Ground and 1st Floor	
Other Details		
Availability of Air Conditioning	Yes	
Availability of CCTV Camera with Recording Facility, please specify - Yes/ No	Yes	
Availability of Dustbin in the Room, please specify - Yes/ No	Yes	
Facilities		
	To be filled by Assessment Center	To be filled by Inspector
Differently Abled Friendly Details		
Availability of Ramps at the entrance of the Center, please specify - Yes/ No	Yes	
Availability of Lifts in case the Center is extended to other floors(besides ground floor), please specify - Yes/ No	Yes	
Hygiene and Sanitation		
Availability of a Dedicated Housekeeping Staff, please specify - Yes/ No	Yes	
Washroom is Clean and Hygienic, please specify - Yes/ No	Yes	
Availability of Daily inspection card/ checklist in the Washroom, please specify - Yes/ No	Yes	
Availability of Safe Drinking Water, please specify from below options: (1) Reverse Osmosis (2) Water Purifier (3) Packaged Drinking Water Dispenser (4) None	Water Purifier	

Center Staff Details			
	To be filled by Assessment Center	To be filled by Inspector	
Availability of Following Staff:			
1.Receptionist / Front Office Coordinator - Yes/No	Yes		
2.Counselor - Yes/No	Yes		
3.Administration Officer - Yes/No	Yes		
4.IT Coordinator - Yes/No	Yes		
Kindly add rows to provide above Information for additional Staff			
Job Role Details			
	To be filled by Assessment Center	To be filled by Inspector	
	Job Role		
Skill Sector 1	Beauty & Wellness		
Job Role 1	Microblading		
Skill Sector 2	Construction		
Job Role 1	Shuttering Carpenter		
Job Role 2	Block & Plaster Mason		
Kindly add rows to provide above Information for additional Job Roles			
Laboratory Details			
	To be filled by Assessment Center	To be filled by Inspector	
	Lab 1		
Laboratory Title	Microblading		
Availability of Internet	Yes		
Availability Of Air Conditioner, please specify - Yes/ No	Yes		
Carpet Area (In Sq. Ft)	500Sq.Mtr		
Availability of Dustbin in the Lab, please specify - Yes/ No	Yes		
Contact of Fire Brigade, Ambulance , Hospital Emergency Numbers displayed in the Lab, please specify - Yes/ No	Yes		
Kindly add rows to provide above Information for additional Labs			

Medical & Safety		
Availability of Fire Fighting Equipment	Yes	
Specify the type of Fire Extinguisher	A,B,C,D AND E	
Fire Fighting hose Pipe Yes/No	Yes	
Is the First Aid kit wall mounted at the Center, please specify Yes/ No	Yes	
Contact of Fire Brigade , Ambulance, Hospital, Emergency Numbers displayed in the Reception Area, please specify Yes/ No	Yes	
Assessor(s)' Details		
Availability of Trained Staff as Per Occupation - Yes/No	To be filled by Assessment Center	To be filled by Inspector
Name	Yes	
Sector	Gurlal	
Jobrole	Construction	
Education Background	Shuttering Carpenter	
Total Years of Experience	Diploma	
Out of Total Experience, Sector related experience (in yrs)	12Yr 3 Months	
Out of Total Experience, Teaching Industry experience (in yrs)	10 Yr 2 Months	
Email	10Yr 2 Months	
Mobile Number	Gurlal@gmail.com	
	971-12321232	
To be Filled by UAC Inspector		
Recommended		
Provisional		
Not Recommended		
Reinspection Yes/No		
Remarks :		If Yes, Provide Date of Inspection :