

# Minutes of Meeting

Date: 31 May 2023  
Time: 3 pm - 4:30 pm

In attendance:

- MoHFW: Dr. Zoya Rizvi, Deepak Kumar, Dr. Agrima Jain
- WHO: Dr. Shikha Bansal
- BDO India LLP: Dr. Dhruv Ghosh, Subrat Mishra, Noor Zaidi, Dr. Raksha Nalamwar

## Survey Dashboard (SD)

1. NFHS District level data to be added to SD.
2. NFHS 5 and NFHS 4 data comparison should be available in every relevant tab of SD.

## Programmatic Dashboard (PD)

3. Make filter for showing data “from x month, year” - “to y month, year” (to enable data visualization of custom durations).
4. BDO to ensure Health Blocks are added to PD.
5. Remove all the reports from Admin dashboard except MPR.
6. Remove the word “Decision Support System” from all places on PD.
7. All dummy data to be removed from PD.
8. District level data to be displayed on PD.
9. HMIS linkage to be done on priority.

## AFHC Mobile App

10. Landing page - Make logos in descending order of size- Govt of India in centre, NHM on left, RKSK on right (ensure size of RKSK logo is smaller than NHM logo).
11. Edit option to be given for Client Registration and Service Delivery. No delete option in order to retain data.
12. Health Blocks list given by the ministry to be updated.
13. Client Registration tab- Relationship with the contact person to be removed, instead put “Alternate Mobile No”.
14. Service Delivery tab- Make BMI input mandatory- give range of normal, over, under (differentiated by colour).
15. Make a Follow-Up Page-
  - a. Notification for follow up to be given for the counsellor a week before.
  - b. On clicking “follow up done”
    - i. App takes Counsellor/ MO to a new Service Delivery page.
    - ii. Record mode of follow-up- phone, in-person;
    - iii. Record given clinical services, counselling services, add remarks, date of next follow up.
  - c. On clicking “follow up not done”-
    - i. ask reason (give a drop down with following options)- did not pick up phone, did not come in person, out of station, other.
16. Add an option of emergency cases- “Needs urgent action”- so App user can report cases of POCSO, GBD, self-harm, etc. to the District Level Facility In-Charge.

## RKSK App Overview Video

17. Change logo of app- give 2-3 options to MoHFW to finalise.

18. Entire video to have subtitles so it can run silently in background.
19. 00:13- Change characters in video to include persons with western attire, short hair for girls, etc.
20. 00:35- Remove the word Clinic after AFHC and remove red cross, use another picture of the facility.
21. 00:41-00:52- Under adolescent health: Remove mortality and disability, add SRH. Blur the clinic in the background to make the themes more visible. Make all icons bigger.
22. 00:54- Under counselling add icons and text of "Counselling services, Clinical services and Commodities".
23. 00:56- Remove Education.
24. 01:10- remove slide "Introduced by ministry in 2014".
25. 01:20- Remove the slide with the map showing presence of AFHC, instead put a straight map showing exact numbers of AFHCs in each state in India by March 2023- stats to be given by Mr. Deepak. Note at the bottom, "As on 31 March 2023".
26. 01:29- Make counsellor male. Remove the 2 couches and lamp, make it a table-chair setup.
27. 01:47-01:53- Remove slide and all contents. Not required.
28. 02:04- Remove big green cross on whiteboard.
29. 02:11- On phone, replace "Roorkee, Haridwar" with "AFHC, District".
30. 02:19- Change "The App will help Counsellors to register new clients, fill data about the clinical and counselling services provided, and generate various reports like the Monthly Progress Report at the click of a button" to "The App will help Counsellors to register clients, fill data about services provided, and generate various reports at the click of a button".
31. 02:34- Change "The App also will also help Counsellors to create outreach plans and provide access to knowledge products by the MoFHW" to "The App also will also help Counsellors to create outreach plans and access updated resource material".
32. 02:40- Remove thought bubble, make it normal text in sentence case, remove counsellor character.
33. 02:48- When voiceover says "This application is designed to sync data later based on your network availability" show slide with flashing sync button on screen. Then show text "Now data loss is a thing of the past".
34. 02:56- Change slide graphics to show 2 hands using AFHC app on a phone
35. Add QR code to see dashboard on last slide.
36. Important Notes:
  - Make all text sentence case throughout video. (remove capitalised words in middle of sentences)
  - Make skin tones more neutral throughout video.
  - Do not have high heels for any characters throughout video.

## PMNCH Marketplace

37. 2-3 Tablets to be provided by BDO team. One standee can also be provided.
38. Format and content of AFHC App Brochure to be finalised. Add QR code for app and dashboard to brochure. Logos of only RKSK and NHM to be put on brochure.

## General Comments

39. Next meeting scheduled on 7 June 2023 between 3-4 pm, for final demo of RKSK Dashboard, mobile app, video and brochure.
40. AFHC App is to be rolled-out by 5 June 2023 in Himachal Pradesh. Login credentials to be created and shared.